Hillsboro Area Public Library District Board Meeting – July 16, 2019

Trustees present: Albracht, Balla, Meier, Mulch, Naylor, Spelbring, Trader

The monthly meeting of the Hillsboro Area Public Library District was called to order at 6:15 pm by President Spelbring. The minutes from the June 18, 2019 board meeting were approved with a motion by Mulch and a second by Naylor. Motion carried. The financial report indicated a First Community Bank balance of $23, 296.99 with expenses of $9,508.50. The balance at Carlinville National bank is $52,084.69. The Bank of Hillsboro balance is $4,898.43. A motion was made by Balla and seconded by Albracht to accept the financial report. Motion carried. A motion was made by Mulch and seconded by Balla to have accountant Deb Forbes come in quarterly to assist with financial matters where needed. Motion carried.

Librarian Kolb gave a brief circulation report. She indicated that the number of total patrons (911) was an alltime high. Total circulation is up along with the summer reading activities program. The reading challenge this year is 72 children, up 19 from last year.

In her report, President Spelbring said that Lenny Kurfiss has removed the wet carpet and pad from the basement of the bank building and has sprayed the mold on the walls with a special solution. John Eickhoff fixed the ceiling in the east outside entrance. Russ Jones fixed the alarm for the emergency sump pump at the bank building. Barb Mulch reported on the capital campaign meeting that was recently held with Representative Andy Manar. We will work on the grants that were suggested.

Under unfinished business, Neal Feldman’s previous bid to replace the pillars had been $13,228.90. The approval of this bid will be tabled until next month since it will be higher because of the prevailing wage.

The 2019-2020 budget was approved with a change in the unemployment figure. A motion was made by Mulch and seconded by Balla to approve the budget with this one exception. The roll call vote was unanimous.

Under new business, Ordinance 19-2, which is the library meeting dates for 2019-2020, was approved with a motion by Albracht and a second by Mulch. Motion carried.

Ordinance 19-3, the Building and Maintenance Tax Ordinance for 2019-2020, was approved with a motion by Naylor and a second by Albracht. We are only allowed to levy for $9,000 or .02%.

Ordinance 19-4 (Budget and Appropriations 2019-2020), was discussed since it was a preliminary draft. No vote was taken at this time.

The insulation and wiring bidding process for the first floor of the bank building was discussed. Spelbring will send a copy of the construction budget to everyone and discuss it at the next meeting.

Electrical work on the ceiling lights at 214 School Street was discussed. According to Russ Jones, the lights are in places pulling away from the ceiling and cause a danger. A motion was made by Mulch and seconded by Naylor to have Jones replace the lights and fixtures if he will do the work for $4,999.99. Motion carried. We will contact him to see if he will agree to this reduced amount.

A motion was made by Mulch and seconded by Albracht to hire Attorney Phil Lenzini to prepare the levy for the library district. Motion carried.

A motion was made by Mulch and seconded by Balla to go into executive session at 7:45 p.m.for the purpose of director evaluation. Motion carried. A motion was made by Naylor and seconded by Trader to adjourn the executive session at 8:10 pm. and return to open session. Motion carried. A motion was made by Mulch and seconded by Albracht to give Librarian Kolb a raise for the 2019-2020 fiscal year of $100 per pay period. The roll call vote was unanimous.

The librarian’s report for July was handed out and discussed briefly.

The meeting was adjourned at 8:17 p.m. with a motion by Trader and a second by Balla. Motion carried. The next regular library board meeting will be held on August 20, 2019 at 6:15 p.m.

Carolyn Meier, Secretary